

# Muhammad Ijaz

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Residence: Village Titara, P/O Taru Jabba, Tehsil Pabbi,  
District Nowshera, KP, Pakistan.

## PROFILE:

Date of Birth	:	July 2nd, 1997
C.N.I.C NO	:	17201-4608768-9
Nationality	:	Pakistani
Gender	:	Male
Religion	:	Islam
Marital Status	:	Unmarried

## OBJECTIVE:

To be a part of company that indulges professional growth which provides challenging and rewarding career while allowing me to utilize my knowledge and skills.

## COMPUTER & TECHNICAL SKILLS:

- MS. OFFICE (Ms. Word, Ms. Excel & Ms. Power point)
- Microsoft Windows
- Internet (visiting web-sites & Sending & Receiving E-mails)
- Video Editing
- Typing (50 words per minute)

## ACADEMIC RECORDS:

### Level

### Institutions

**Bachelors of Business Administration:** Iqra National University **Peshawar**

**HSSC:**

**ICMS School & College,  
Peshawar.**

**SSC:**

**Government High School, Taru  
Jabba.**

## **Convention Experience:**

- Attending INU Multidisciplinary Conference 2018
- Attending Seminar on Anti-Corruption Movement
- Attending Seminar on Blood Donation
- Being a part of Kaliwal Day at INU Peshawar 2016-2018
- Attending the all Pakistan declamation contest 2019

## **Professional Experience:**

- Have work experience of internship at Meezan Bank Limited 2019
- Have work experience of Online Data Entry
- Visit of Nebraska Production Plant Peshawar

## **Linguistic Proficiency:**

<b>Languages</b>	<b>Speaking</b>	<b>Listening</b>	<b>Writing</b>
Urdu	Excellent	Excellent	Excellent
English	Average	Excellent	Excellent
Pashto	Excellent	Excellent	Good
Hindko	Excellent	Excellent	Average

## **Hobbies:**

- News Feeds
- Social work
- Traveling
- Sports
- Music
- Online Gaming

## **REFERENCES:**

- Assistant Prof. Dr. Adil Adnan at (Iqra National University Peshawar)
- Sir Naveed Azeem Lecturer at (Iqra National University Peshawar)
- Sir Raza Ahmad Khan Lecturer at (Iqra National University)