

Sadam Hussain

**DATE OF BIRTH**

September 1st, 1992

Father's Name

Saleem Khan

CNIC #

17103-0370807-1

Domicile

Charsadda

Marital Status

Married

Nationality:

Pakistani

Contact #

+92300-6052929

Email:

Sadamjaan149@gmail.com

Mailing Address:

Village Pehlawan qilla
Madina caloony, P/O
Shabqadar
Tehsil: Shabqadar Distt:
Charsadda. Pakistan

Languages:

Urdu
English
Pashto

OBJECTIVE:

To gain employment with a company where my technical knowledge, especially in the area of communication can be used effectively and to obtain a position in any of the dynamic firms to consolidate the skills and knowledge acquired so far during studies and to work within an organization using my skill base in order to help achieving the goals and objectives.

Qualification:

- **SSC. (Science Group)** – (2009) Marks (690/1050) Grade-B
 - Hira School Shabqadar Charsadda
- **D.Com. (Accounting Group)** - (2011) Marks (858/1200) Grade-A
 - Govt. College of Management Sciences Peshawar
- **B.Com. (Accounting Group)** - (2014) Marks (875/1400) Grade-B
 - Govt. College of Management Sciences Peshawar
- **M.Com. (Accounting Group)** - (2016) Marks (950/1400) Grade-A
 - Govt. College of Management Sciences Peshawar

Co-Curricular Activities

- Participation in the Annual Day Festivities of GCMS Peshawar, March 18th 2013
- Participation in one day training workshop “Public Speaking and Hesitation” arranged by HEC, December 11th 2012

Diploma and Certificates:

- Ms Office: 1 Year certificate from New Microsoft Computer Academy
- MIS of B.Com 1 year classes according to the syllabus of the subject of University of Peshawar
- Accounting Software 1 year classes in Department of Computer Sciences
- D.I.T Govt. College of Management Sciences Peshawar

Experience:

- From Dec 2017 till Date as an Account Officer in Interlink Communication Pvt. Ltd

IT Knowledge:

- Zoho Software
- MS Word
- MS PowerPoint

- MS Excel
- MS Access

- Surfing Internet with E-Mail Applications, Web Searching, Typing etc
- Adobe Photoshop, Ulead Video, Movie Maker
- Operating System Windows Xp & Windows 98 Windows 7
- Peachtree, Tally, Quick book

Profile & Transferable Skills.

Profile:

Enthusiastic, devoted and submissive engineering student, applying technical knowledge and creativity to successfully solve problems while maintaining peak efficiency. Excellent communication skills in a challenging environment.

Major Subjects:

Financial Accounting, Cost Accounting, Economics

Transferable Skills:

- Highly motivated, adaptable, responsible, organized and perceptive.
- Strong communication skills and effective listener.
- Excellent verbal and written ability in English.
- Ability to lead, direct and motivate people of all ages.
- Able to work with people of different backgrounds and cultures.

Extra-Curricular Activities:

- Reading Books
- Reading News Paper
- Games

References

Reference are provided on demand...