**Mir Hamza**

**Objective**

Motivated quick learner, aiming to achieve both personal and organizational growth

**Education**

Bachelor in a

Acc

Accounting & finance (CGPA

out of

4)

3.02

from the

Institute Of

Management of Sciences, Peshawar

**Professional qualification**

**(2024)**

Acca (F1

-

F9)

exempted

Acca P4 continued

**Hobbies**

•

Typing

•

Social work

•

Self

-

improvement

•

Football

**Ability**

Data proficiency

Punctual dedication

Team collaboration

Research expertise

Financial analysis

**Language**

Pashto

U

rdu

English

.

Peshawar

Phase 3 chowk, +923330606084

[mirhamzaafridi2020@gmail.com](mailto:mirhamzaafridi2020@gmail.com)

https://www.linkedin.com/in/mir-hamza-287055294

# Accountants & Financial Analyst

Highly motivated and result-oriented BS Accounting and Finance graduate with a strong foundation in according principles, financial analysis, and auditing. Seeking ACCA qualification to leverage my academic knowledge and financial skill in a professional accounting role. Eager to contribute to the success of a dynamic organization and build a rewarding career in accounting.

# SKILL

Book Keeping

Fox Pro

Budgeting And Financial Analysis

MS word

PowerPoint

Excel And Quick Book

Computer Financial Application

Drafting Financial Statement

Bank reconciliation

# Certifications

Managing businesses solution and supporting small business by QuickBooks

Quick book certificate from Digi skill

Computer financial application

# Experience

Ranchers Cafe Pvt. Ltd (Zakori Group)

09/2024 - Present,

Achievements/Tasks

* Performed substantive and analytical audit procedures. Prepared expense reconciliations, bank and cash flow analyses.
* Visited outstation branches for annual audit. Successfully planned the task execution and led the audit team during the audit.
* Played a key role in two fiscal year audits and effectively communicated audit findings to senior management

**Junior Audit Officer**

Ranchers Cafe Pvt. Ltd (Zakori Group)

12/2024 - Present,

Achievements/Tasks

* Performed substantive and analytical audit procedures. Prepared expense reconciliations, bank and cash flow analyses.
* Visited outstation branches for annual audit. Successfully planned the task execution and led the audit team during the audit.
* Played a key role in two fiscal year audits and effectively communicated audit findings to senior management.
* Revived Trial Balance
* Experienced Marketing Professional