



ABDUL BASIT

CA (Finalist)

OBJECTIVE:

To flourish in an established organization possessing the wealth of a fertile environment that provides an opportunity to strengthen the intellectual capabilities, thus paving away to a promising career. Seeking a challenges and responsible position in esteemed organization where I can contribute my ideas, skill and professional experience and where I polish my abilities keeping in view the latest requirement of the era and for prosperous future of the organization according to the best of my knowledge and experience.

Professional experience:



Baker Tilly Pakistan

Chartered Accountants

BTMIQ is one of the independent branch of world's leading Audit firm Baker Tilly International. BTMIQ is a Taxation, Financial Consultancy, Filing and Audit & Assurance firm.

Baker Tilly Mehmood Idrees Qamar

Chartered Accountants, Peshawar.

TF-58, 3rd Floor, Deans Trade Centre, Islamia Road, Peshawar Cantt, Pakistan.

Work as Senior Auditor

(From January 12, 2021 till to date)

Responsibilities

Being involved in the stocktaking of different companies.

Prepare, analyze and verify annual reports, financial statements and other records.

Compiling and preparing of supporting schedules and work papers during audit.

Responsible for auditing payroll and personnel records to determine unemployment.

Insurance premiums, liabilities and compliance with tax laws.


Test internal control and risk management functions.

Providing the solutions to the companies for the risk and issues.

Active engagement with senior management staff to gain good understanding of the business.

Prepared Fixed Asset register for client.

PERSONAL INFORMATION:

 0341-1212853/0333-6629698

 svedabdulbasit9698@gmail.com

Permanent address:

Abdul Akbar khan Colony Village.
Gunjai Tehsil and Post Office Takht Bhai
District Mardan, KPK

Current Address

Room#26 Rahman Hostel Arbab road
Peshawar

Activities and Interests

- Reciting Holly Quran
- To research on new ideas and new challenges.
- Reading books, searching new ideas
- Watching informative videos
- Cricket

EDUCATION:

Professional Qualification

Institute of Chartered Accountant of Pakistan (ICAP)

Assessment of Fundamental Competencies (AFC) Passed In Spring **2018** (4 papers)
Certificate in Accounting & Finance (CAF) Passed In Autumn **2021**(9 papers)

Other Qualification

Master in Economics from AWKU Mardan

Graduation from AWKU Mardan .

Intermediate(Fsc) from Govt. Post Graduate College Mardan

Matric from Govt. Higher Secondary School Pati Kalan Takht Bhaia

CERTIFICATION:

Hafiz Ul Quran from Wifaqul Madras Ur Arabia Multan

Professional Values, Ethics and Attitudes (PVEA) course

KEY SKILLS AND CHARACTERISTICS:

- User experiences of Quick book
- User experiences of Ezzbook, SAP
- Strong verbal communicator
- Long term planner
- Time management
- Task management skills
- Team player
- IT Skills(MS Office)
- Can work under pressure to meet tight dead line
- Languages
English,Urdu,Pashto and Punjabi.

REFERENCES

References will be furnish on request.

LIST OF ASSIGNMENTS

➤ **Internal Audits**

| Organization Name | Sector | Nature of Assignment | Year |
|-----------------------|------------------------|------------------------------------|------------------------|
| ZRK (Private) Limited | Manufacturing Industry | Internal audit for four years(AUP) | 2017,2018 2019&2020 |
| UNICEF | Spot Check | Agreed Upon Procedure | 2022 |

➤ **Advisory Engagements**

| Organization Name | Sector | Nature of Assignment | Year |
|-----------------------------|------------|----------------------|----------------|
| King International Hospital | Healthcare | Forensic Audit | 2010 till date |

➤ **Assurance Engagements**

| Organization Name | Sector | Nature of Assignment | Year |
|---|-------------------------------|---|----------------------|
| KPITB(Public Interest Company) | IT Service Provider | External Audit | 2021 |
| Rahman Tyres International(Private) Limited | Trader | External Audit | 2021 & 2022 |
| Frontier Constabulary Security Services (Private) Limited | Security Service Provider | External Audit | 2022 |
| Participatory Rural Development Society(PRDs) | Non-Governmental Organization | External Audit | 2022 |
| SINOR Welfare Pharmacy | Healthcare | External Audit | 2019,2020,2021& 2022 |
| Mina and Tahir Flour Mills(Private) Limited | Manufacturing Industry | External Audit | 2022 |
| Omer Glass and MM Glass Industries Limited | Manufacturing Industry | External Audit | 2021 |
| Gems & Gemological Institute Of Pakistan | Service Provider | External Audit | 2022 |
| Peshawar Electric Supply Company (PESCO) | Power Distribution | Quality Control Review(QCR) for the purpose of ICAP | 2021 |