



# MUHAMMAD FAHAD

CNIC NO: 61101-6187237-9

Father Name: Muhammad Saeed

Marital Status: Single

Nationality: Pakistan

## EDUCATION

### B. Com

**Government Superior Commerce College**

(Affiliated with Karachi University) | 2021

### Intermediate

**Govt Degree College Majeed SRE**

(Pre-Engineering) | 2018

### Matriculation

**Bahria Model School**

(Science) | 2015

## PROFESSIONAL

### Shanghai Traders

**Accountant** | Nov 2022 – 2023 Pursuing

- Attendees
- All Manage Customer Accounts
- Sale Purchase
- Taking Inventory
- Invoice
- Banks-related works, Cash, etc

### Hilal Company

**Observer + Supervisor** | Dec 2021 – Aug 2022

- All Manage Floor Employee Duties + Attendees
- Floor observing
- Taking Production Inventory, etc


### McDonald's

**Production Officer** | July 219 – Nov 2020


- Food Responsibilities
- Production Manage
- Taking Production Inventory, Etc

Dedicated and motivated person who is currently seeking challenging role within an organization, my working capacities, professional skill, business efficiencies and aim for achieving personal goals career growth and professional development.

## CONTACT

 +92 3203052880

 [muhammadfahad315673@gmail.com](mailto:muhammadfahad315673@gmail.com)

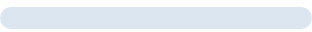
 Rawalpindi,  
Dhok syedan Girja Road str #14  
Madni Mohalla.  
Postal code: 43351

## LANGUAGES

English



Urdu



## STRENGTHS & SKILLS

- MS Word
- Advanced MS Excel
- Accounts Software
- Decision Making
- Attention to Detail
- Creativity
- Open-mindedness
- Punctuality
- Photoshop
- Video
- Teamwork
- Time Management

## INTERESTS

