Babar Javed

Cell No 03008661937

Mail Address: [javiedbabar@gmail.com](mailto:javiedbabar@gmail.com)

I can help your organization to deal with challenges of Taxation, and Tax planning. I am eager to take your organization to market leader in the industry. My career objective is to work in a growth oriented organization which provides both a wealth of experience and constant intellectual stimulation through team work and helps me to utilize my strengths for the fulfillment of the organization’s objectives.

KEY MANAGEMENT SKILLS

Personal Skills

* Keenly developed analytical and problem-solving skills;
* Proactive with oral and written communication and interpersonal skills;
* Ability to manage and direct human resources to perform efficiently and effectively and possess effective leadership & motivational skills;

Professional Skills

Possess diversified knowledge of taxation by virtue of my training and experience in tax and assurance engagements. This includes knowledge and in-depth practical understanding of the following relevant area;

* Sales Tax Return Filing
* Sales Tax Refund Claim File in FBR
* Deal Show Cause Notices and Working to submit record till issuance of Order in original
* Appeal to Commissioner Filing and attend hearings
* Attend Hearings and settlement with the department
* Appeal to Tribunal and attend hearing till decision
* Deal every kind of Notices issued by Tax department independently
* Punjab Sales Tax Return submission and working
* Appeal file to Income Tax Appellate of Pakistan and hearing attend till Order
* Post Refund Audit Record maintain and working till audit report
* Quality/Quantity Value wise data sheet with respect to export
* Working on SRO 450 and 490, 327 Etc.
* Complete work for Duty Draw Back claims from Custom
* Any work to assigned by high Authorities
* EDUCALTIONAL BACKGROUND

|  |  |  |
| --- | --- | --- |
| Degree | Year | Institution |
| ITP | 2018 | RTO Faisalabad |
| MBA (F & Accounts) | 2004 | Preston University Faisalabad Campus |
| B.Com | 2010 | Allama Iqbal University |
| B.Sc (Math Physics) | 1993 | Punjab University |
| F.sc | 1991 | Faisalabad Board |
| Matric | 1989 | Baluchistan Board |

PROFESSIONAL DEVELOPMENT AND ACHEIVMENTS

* Attended various seminars on arranged by the different private and Government Departments).
* Given presentations and attended in-house workshops organized by the Firm on various topics of Tax
* EXPERTENCE BACKGROUND

|  |  |  |
| --- | --- | --- |
| Institution | Year | Designation |
| Sheeba Garments | 1993-1995 | Assistant Taxation |
| Jaguar Pvt Ltd | 1995-2008 | Manager Taxation |
| Klash Pvt Ltd | 2008-2023 | Sr.Manager Taxation |

COMPUTER PROFICIENCY

Knowledge and experience in accounting software, Spreadsheets, Word Processors, Presentation software and Drawing Tools through use of the following tools:

* Latest Microsoft Office applications, including MS Excel, MS Word and MS Power point;
* Email softwares, including MS Outlook ;
* Accounting softwares, including Foxpro. Tally and ERP based ORACLE;
* PERSONNAL INFORMATION
* Father Name Javed Iqbal
* Date of birth 05 December, 1972
* Marital status Married
* NIC 33100-0920703-5
* HOBBIES AND INTEREST
* Reading Books (Islamic and motivational), Internet surfing and playing badminton.
* LANGUAGES
* Urdu (native) English (fluent)
* REFERENCES
* Will be provided on demand