

MUHAMMAD ASIM KHAN
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OBJECTIVE

My objective is to excel and be a top-level finance professional through constantly learning and developing new skills. I also aim to add value to the development of the accountancy, auditing, and taxation profession and contribute towards the employer's success.

I aspire to be a top business finance professional while being part of a top-tier organization as part of my professional growth and strengthen my experience and expertise in the finance profession.

PROFILE

A Certified Accounting and Finance professional (CAF) from the Institute of Chartered Accountants of Pakistan (ICAP) with **3.5 years of diverse experience in external audit, internal audit, and financial consultancy.**

KEY SKILLS AND TECHNICAL EXPERTISE

Practical knowledge and implementation of International Accounting Standards (IAS), and International Financial Reporting Standards (IFRS).	Understanding and practical experience of Oracle-based Enterprise Resource Programs including key modules i.e. (Financial, Receivables, and Payables)
Initiation, completion, and finalization of risk-based audits.	Compliances with legal and regulatory frameworks.
System-based and IT audits.	Practical knowledge and implementation of International Standards on Auditing (ISAs).

KEY COMPETENCIES AND PROFESSIONAL SKILLS

Ability to <i>communicate effectively and persuasively.</i>	Ability to <i>adapt to a new environment.</i>
Capacity to <i>work under pressure and deliver.</i>	Able to <i>tackle critical and unstructured problems analytically.</i>
Able to <i>demonstrate technical expertise</i>	Good <i>time manager.</i>
Proficient in <i>meeting deadlines</i> and managing diversified tasks in a short period.	Proficient in MS Office (Designing of excel based programs, <i>V-lookups, X-lookups, Sumifs, Pivots, and use of MS Excel for Analytical Analysis of data</i>
Fair knowledge of ERP systems including <i>Quick Books and GP Dynamics.</i>	Preparation of audit documentation including <i>deliverables, working papers, and evaluation documents.</i>

PROFESSIONAL EXPERIENCE

Designation	Experience	Organization
Supervisor Audit & Assurance and Bookkeeping	July 2023-Current	UHY Hassan Naeem & Co. Chartered Accountants Affiliated with UHY International A-Category on State Bank of Pakistan Panel
Senior Audit & Assurance Associate	July 2022-June 2023	
Audit & Assurance Associate	August 2020-June 2022	

KEY ENGAGEMENTS

Sectors	Entity	Role/ Assignment
Real Estate & Construction	J7 Emporium Private Limited	Team Lead Internal Audit, Compliance with local laws and Company's policies, Bank Payments and Receipts Audit. Report weakness and recommend improvements
	Taxila Garden Housing Society, Taxila	Internal Audit, Compliance with JV agreement, Bank payment and receipts audit. Team Lead for Forensic audits Reviewing all the transactions during the transition period of management
	Imarat Group of Companies	Team Lead for Fixed Asset Assignment. Team Lead for Preparation of data for uploading to SAP and other customized software. Financial Closure of the Group for the year ended 2022.
Education	DHAI Education System (DES)	Team member for External audit 2020 and 2021.
Telecommunication	Northern Communications (Pvt) Ltd	Team Lead for External audit 2021 and 2022
	Silsila Communications (Pvt) Ltd	Team Lead for External audit 2021 and 2022
Brokerage industry	Askari Securities Limited	Team Member of the External Audit team for 2020.
	General Investment (Private) Limited	Team member of the External Audit team for the year 2020.
IT Sector	Evamp and Saanga Private Limited	Team member for External Audit 2020
Insurance Brokerage	Waada Digital Private Limited	Team Lead for External Audit team 2022
Foundations/ Charitable Institutions	Forum for Language Initiative (FLI)	Team member for External Audit 2020
Funds	DHA Provident Fund	Team Lead for External Audit 2021

ROUTINE TASKS AND RESPONSIBILITIES

<i>Application of International Financial Reporting Standards (IFRS), International Accounting Standards (IAS), and International Standards on Auditing (ISA).</i>	<i>Internal Audit</i> of the Companies including Compliances with the Company's SOPs, receipts and payments verification.
<i>Preparation of deliverables</i> of assignments based on the Standards, laws, and engagement-specific objectives	<i>Preparation of Audit Files</i> in compliance with the Quality Control Review of the Institute of Chartered Accountants of Pakistan
<i>Risk-driven statutory audits</i> included the identification of weaknesses in internal controls and communicating those weaknesses with recommendations to those charged with governance and management on a timely basis.	

EDUCATION

Qualification/Certification	Institute	Year
Certificate in Accounting and Finance (CAF)	Institute of Chartered Accountants of Pakistan	2020
Assessment of Fundamental Competencies (AFC)	Institute of Chartered Accountants of Pakistan	2016
Higher Secondary School Certificate	Board of Intermediate and Secondary Education Mardan	2014
Secondary School Certificate	Board of Intermediate and Secondary Education Mardan	2012
Presentation and Communication Skills Course 1 (PCSC 1)	Institute of Chartered Accountants of Pakistan	2018
Data Analytics and Business Intelligence	DigiSkills	2023
QuickBooks	DigiSkills	2023

LANGUAGE PROFICIENCY

LANGUAGE	SPEAKING	READING	WRITING
ENGLISH	Well versed	Excellent	Excellent
URDU	Excellent	Excellent	Excellent
PASHTO	Excellent	Excellent	Good

PERSONAL INFORMATION

Date of Birth September 19, 1996