



Muhammad Asif Iqbal

CONTACT

+92332 2020704

masifiqbal704@gmail.com

Village Po Box Chokara,
Tehsil Takht-e-Nasrati District
Karak KPK

SKILLS

MS Office
Time Management
Decision Making
Quick Book
Accounting
Leadership

LANGUAGES

Urdu (*Fluent*)
Pashto (*Fluent*)
English (*Intermediate*)

HOBBIES

Cricket
Reading
Travelling
Learning

AWARD

KKKUK Business Expo 2022

CARRER OBJECTIVE

A passionate business management graduate looking forward to work within a professional work driven environment where I may develop as a skilled professional by contributing towards organizational growth

EDUCATION

Khushal Khan Khattak University Karak 2018 to 2022

Bachelor of Business Administration (BBA Hons)

Specialization in Finance CGPA. **3.81/4**

Danish Public School & College Chokara Karak 2016 to 2018

(Intermediate Pre-Engineering) **73%**

Chokara Science School & College Chokara Karak 2014 to 2016

(Matriculation Science) **84%**

Allied Institute of Technical Training, Rawalpindi 2017 to 2018

(Diploma in Information Technology) **78%**

EXPERIENCE

NHF Housing (Pvt.) Limited

Working as Accountant (From 04/10/2022 to 05/06/2023)

Duties & Responsibilities

- Maintaining Cash Book & Bank Accounts
- Preparation of Reconciliation Statement with Bank Accounts & Cash Book
- Preparation of Receipt & Payment Voucher
- Preparation of Account Database
- Managing Accounts Files.

MCB bank Limited, Karak, KPK

Worked as an internee for Two months at MCB Bank Limited Karak. (June, 2021)
During the course I Developed and utilized positive professional skills.
I worked in various department like, account opening, credit and customer service.