

# CURRICULUM VITAE

## MUHAMMAD ARIF



### PERSONAL

Father Name : Gul Muhammad  
Marital Status : Married  
Linguistic Skills : Pashto, Urdu, English  
Strengths : Confidence, Sincerity, Versatility & Hard Work  
Interests : Tourism & Reading  
Address : C/o: Asif Khan, Department of Psychology,  
Islamia College Peshawar  
E-mail address : [karif0443@gmail.com](mailto:karif0443@gmail.com)  
Contact/WhatsApp : +923459041750

### OBJECTIVES

To join an interactive organization that offers me a constructive workplace for communicating and interacting with customers and people. To join a company that offers me a stable and positive atmosphere and inspires me to enhance and therefore to innovate the work culture for the betterment of all parties concerned. To gain employment with a company or institution that offers me a consistently positive atmosphere to learn new technologies and implement them for the betterment of the business.

### EXPERIENCE

- Worked as **'Finance & Accounts Executive'** at **Swyft Logistics Pakistan** from 26<sup>th</sup> May 2023 till 29<sup>th</sup> Feb 2024.
- Worked as **'Cashier'** at **Swyft Logistics Pakistan** from 12<sup>th</sup> April 2022 to 25<sup>th</sup> May 2023.
- Worked as **'Operations Supervisor'** at **Muller & Phipps Couriers, Logistics Pakistan** from 21<sup>st</sup> October, 2017 to 9<sup>th</sup> May 2022.
- Worked as **'Accountant'** at **Aftab Public High School, Railway Lane Pawaka Peshawar** from 16 September, 2019 to till 31<sup>st</sup> March 2022.
- Worked as **'Accountant'** at **Baang-E-Dara School System, Achini Road Dora, Sufaid Dheri Peshawar** from 1<sup>st</sup> September, 2014 to 31<sup>st</sup> August, 2017

### QUALIFICATION

- **Secondary School Certificate (Science) Session-2009**  
*2<sup>nd</sup> Division from (B.I.S.E Peshawar)*
- **Diploma in Commerce Session-2011**  
*1<sup>st</sup> Division from (B.T.E Peshawar)*
- **BS-Commerce (Accounting & Finance) Session-2015**  
*1<sup>st</sup> Division from Quaid-E-Azam College of Commerce, University of Peshawar.*

### ADDITIONAL

- **Microsoft, Word, Excel, Power Point**