

**MUHAMMAD ANEES**

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**CAREEROBJECTIVE**

Seeking for continuous professional growth and applying the knowledge of accountancy, audit and finance in combination with strong strategic and critical thinking skills towards meeting challenging growth and quality benchmarks set out by the regulators/organizations and industry.

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| **EDUCATION BACKGROUND** |

**COUND**

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| **Degree** | **Year** | **Institute / Board** |
| SSC | 2014 | ISLAMIA MODEL SCHOOL, BISE Peshawar |
| HSSC | 2016 | GOVERNAMENT Degree College, BISE Peshawar |
| BS.C CS | 2018 | UNIVERSITY OF PESHAWAR |
| MBA 3.5 | 2023 | AGRICULTURE UNIVERSITY OF PESHAWAR |

**PROFESSIONALEXPERIENCE**

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| **Organization Name** | **Designation** | **Date of Joining** | **Date of leaving** | **Total Duration of Job** |
| SACO INTERNATIONAL | ASSISTANT | 15-Aug-2017 | 22-Nov-18 | 15 Months |
| FAHEEM ILYAS & CO. | ASSISTANT | 12-Dec-2018 | 25-Mar-19 | 3 months |
| Libra (Pvt) Ltd.  (A Pharmaceutical Company owned by GS Group of Companies) | ACCOUNTS OFFICER | 18-July-2022 | Till Date |  |
| TOTAL WORK EXPERIENCE (INCLUDING ARTICLESHIP) | | | |  |

**SKILLSPROFILE**

* Preparation of financial statements
* Reporting and making analysis of Production, Sales and monthly expenditure to directors.
* Proficient in MS-Office (Particularly Excel, Word)
* Fluency in English, Urdu and Pashto
* Reliable and dependable
* Excellent communication skills with both email and phone.

**SOFTWARE**

* SAP (Business one)

From implementation till finalization on following modules:

* Procurement
* Production
* Inventory
* Receivables
* Payables

**PERSONALINFO**

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| D.O.B: | MARCH, 03,1999 |
| Marital Status: | UN-Married |
| Nationality: | Pakistani |
| CNIC# | 17101-2197605-3 |
| Permanent address: | POST OFFICE, SHABQADAR, MIAN ISSA, TAHSEL SHABQADAR DISTRICT CHARSADDA . |