



Ali Akbar Khan

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DOB 02-Feb-1992

Personal Profile

- Reliable and dependable in meeting the objectives.
- Hard working, possesses strong planning, organizing and monitoring abilities.
- Motivated, enthusiastic and determined to move forward in life.
- **Functional Areas:** Supplier and Customer Management, Demand Forecasting, Material Procurement and Sourcing, Inventory Planning & Replenishment.

Education and Qualification

- Minhaj University, Lahore**
- Bachelors In Commerce 2015
- Kashgar Commerce College, Chitral**
- I.Com 2011
- Govt. High School Susoom, Chitral**
- Matriculation 2008

Professional Experience

- Style Textile Pvt. Ltd.**
Assistant Manager Merchandising. Feb 2016 – To Date
- Material Sourcing, Order Management, Supplier and Customer Management - Adidas & Reebok Production.**
- Executing order management activities like lead time verifications, FOB price checking, Article Description updates, after Buy/order placement.
 - Raw material planning, ordering and procurement from international suppliers that included Adidas nominated and Factory's nominated suppliers.
 - Submission of lead time performance reports to all Department Heads and company Directors in weekly meetings.
 - Working on forecast to drive strategies and presenting to senior management to fuel up production lines way before deadlines.
 - Coordinating with suppliers' logistic team and factory's import team for ensuring arrival of procured raw material as per defined lead time.
 - Updating Stock records and keeping an eye on replenishment levels and timely re-ordering to maintain an efficient replenishment cycle.
 - Preparation of periodic supplier performance analysis, informing Adidas Liaison Office (LO) for any underperforming suppliers to take necessary actions.
 - Systematic records updating and shipments schedules in system (ERP) and logistics support.
 - Ensuring timely payments to suppliers for securing smooth inflow of raw materials.
 - Conducting periodic meetings with Production's Top management for expediting production process to meet delivery time lines provided by buyer.
 - Strong follow up with logistic team to ensure smooth finished goods delivery to Adidas nominated forwarders.
 - Strong coordination with Adidas LO to update them about the current status of the deliveries, updating them if there is any deviation from the schedule.
 - Responding to Adidas directions for increase or decrease in order quantity or change in mode of transportation or any change in delivery schedule.

	<p>Muslim Commercial Bank. 2013</p> <p>Intern</p> <ul style="list-style-type: none"> • Have Done internship
IT Skills	<ul style="list-style-type: none"> • Microsoft Office (Excel – Advance Level) • ERP & IMS • Power BI • Adobe illustrator & Photoshop
Achievements and Awards	<ul style="list-style-type: none"> • Sectary Minhaj Student Club • Associate member Meelad Conference • Secretary sports Minhaj Sports Club • Worked as volunteer in Talent Management at 5th Rakizar Forum
Volunteer Works	<ul style="list-style-type: none"> • Associate member Clean and Green, Karimabad • Career Counsellor Community Based School & Colleges