



AKRAM KHAN

Contact

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Hobbies

- Foot ball.
- Traveling.

LANGUAGE

- Urdu
- Pashto
- English
- Punjabi
- Chitrali(Kowar)

Highlights

- Works well under pressure
- Exceptional interpersonal skills
- Trained in Purchase related activities.
- Highly responsible and reliable.

Experience

Deputy Manager Purchase. June 2006 to June 2024.
Sarhad Group of Industries (Comprising Sarhad Textile Mills Ltd, & Royal Textile Mills Ltd.)

- Negotiation of purchase contracts with venders.
- Developed & Maintained relationship with key suppliers for smooth communication.
- Evaluation of Supplier quote based on purchasing process in quality, process and delivery.
- Identifying cost effective venders.
- Set up to obtain favorable pricing & delivery structure.

Purchase Officer. Oct, 2002 to May 2006.
AJ Textile Mills Ltd.

- Performing Computer operations in the Visual Basic & SAP based Software.
- Maintaining file of purchase demands,
- Calling of quotation on the basis of purchase demands.
- Accurately recording purchase orders on the basis of quotation.
- Maintaining file of purchase orders.
- Maintaining file of authorized suppliers.
- Maintaining ledger of supplier.

Education

Bachelor of Commerce : University of Peshawar.
B.Com Honors. University of Peshawar.
One year Computer Diploma.