Curriculum vitae

Ahsan Bashir
House No. 2188
Gulbahar # 01
Peshawar, Pakistan

Contact Number: 0347-5043048

Email: malik.ahsan616@gmail.com

Profile:

Seeking a long-term opportunity with an established organization, where my unique technical skills and relevant educational qualifications will contribute to growth of that organization and myself.

Education:

Diploma in Information Technology (DIT)
Farabi College of Commerce Peshawar   **(2016-2018)**

Master in Commerce (M.Com)   **(2014-2016)**
University of Peshawar

Bachelor of Commerce (B.Com)   **(2012-2014)**
University Of Peshawar

Diploma in Commerce (D.com)   **(2010-2012)**
Frontier Institute of Management Sciences

Matriculation (Scc)   **(2008-2010)**
Board of intermediate and secondary education

Experience:

SB Group of Companies (2017-Preseent)

- Working on company's software (Sidat Hyder Financials)
- Handle monthly, quarterly and annual closings.
- Ensure timely bank payments.
- Manage all accounts transactions.
- Cash handling

Pharma Health (2016-2017)

Product Specialist
- Marketing products
- Prepare sales budgets
- Prepare sales reports for the manager and explain any variance.

.

Farabi Degree College (2015-2016)
- **Accountant**
- Maintaining records for fee income and expenses
- Credit control
- Management accounts
- Payroll

R-Sheen (2014-2015)

- **Accountant**
- Payroll
- Stock management
- Accounts payable

Business Arcade (2013-2014)

Sales & Marketing

- Purchasing stock and posting products online for resale
- Analyze sales and purchases reports and monitor gross profit ratio
- Marketing products to wholesalers

Interests:

Reading financial magazines, Such as Economist, FT-Times
Watching Documentaries

Skills &Competence:

__Technical:__

MS Office
Expert in MS Excel

__Diploma in information Technology__

MS Access
E-Commerce

__Languages:__

English
Urdu
Pashto
Hindko

__Others:__

Very rigorous, accurate and perseverance
A logical thinker and self Starter
Strong analytical Skills
Work to budgets, objectives and deadlines

Relationships with others:

- Supportive to other team members

References will be available on request