

Muhammad Ahmed Yar Khan

CAREER OBJECTIVES

I am quick to grasp new ideas and concepts, and to develop innovative and creative solutions to problems. I am able to work well on my own initiative and can demonstrate the high levels of motivation required meeting the toughest of deadlines. Even under significant pressure, I possess a Strong ability to perform efficiently and effectively.

ACADMIC BACKGROUND

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|-------------------------------|------------|-------------|
| ❖ BS (Commerece)
(AWKUM) | CGPA (3.5) | 2017 – 2021 |
| ❖ F.Sc
(BISE Mardan) | 769/1100 | 2015 – 2017 |
| ❖ SSC
(Federal Board) | 776/1050 | 2013 - 2015 |

PROFESSIONAL COURSES

- ❖ 6th months Diploma in computerize Accounting
(Afroze Financial Accounting Software)

Work Experience

- ❖ 3 years worked as a Assistant Accountant in Sohail & Co
(Audit Firm)
- ❖ 2 years worked as a Accountant in Makkah Steel Furnace
Mohmand Agency Peshawar.
- ❖ 2 years worked as a Senior Accounatnt in Pak Premier
Steel Malakand Dargai.

Skills

- ❖ MS office (Excel Automation)
- ❖ Afroze Financial (Accounting Software)
- ❖ Book keeping (Manual & Software)
- ❖ Taxation (Income tax & sales tax)
- ❖ Auditing

CONTACT



+92316-9070272



Muhammadahmedyarkhan@gmail.com



Mohallah New Baba khel, post office
gujar garhi, Teh & Distt Mardan

PERSONAL INFORMATION

Date of birth : March , 1 , 1999
Marital Status : Single
Religion : Islam
Nationality : Pakistani
Domicile : Mardan KPK
CNIC No. : 16102-5423061-5

PROFESSIONAL SKILLS

- ❖ Effective communication
- ❖ Managerial skills
- ❖ Problem solving
- ❖ Customer Services
- ❖ Decision making

HOBBIES

Watching Movies
Traveling
Books Reading

LANGUAGES

- ❖ English
- ❖ Urdu
- ❖ Pashtu