Abid Ali

Nationality: Pakistani Passport: BA1831171 Mobile NO: +971 0501554209

Objectives

Looking forward to test and improve my existing skills and develop new skills to be able to achieve both organizational as well as personal goals. To be a member of a dynamic and reputable organization with consistent growing and rewarding opportunities where I can utilize my knowledge that I have acquired during my academic career.

Experience

Sales Executive - 02/2021 to 05/2023

Nibras Al Khaleej Travels & Tours

- All Airline Ticket Searching.
- UAE Visa Typing.
- UAE Visit Visa Portal ID Experience.
- Customer Dealing.
- Sabra Ticket Searching.
- Daily preparing of Bank Cheque.
- Daily Preparing of Payments & Receipts.
- Daily Preparing of general ledger •
- Daily Preparing income and expenses report.
- Daily account receivable and payables.
- Manage timely bank payments
- Daily cash Management.
- Manage all accounting transactions

Income Tax Consultant - 04/2018 To 03/2019 Asim Zaka & CO

• One Year Experience.

Education

- Diploma of Commerce: D.com 2021
 Khyber Pakhtunkhwa Board of technical Education
 Pakistan
- Diploma Information Technology : DIT 2020
 Khyber Pakhtunkhwa Board of technical Education Pakistan.
- AL Farooq Public school: SSC (Computer Science) 2019
 BISE Pakistan



<u>Contact</u>

+971 0501554209

abidali.nibras@Gmail.com

<u>Highlights</u>

- Good Communication skills
- Public Dealing
- Friendly
- Team Work
- Clean and neat
- Cooperative

Additional Skills

- Computerized Accounting (MS Excel)
- MS Word
- Internet
- Emails
- Windows Operating System

Languages:

•	English	Speaking, Writing, Reading and Understanding
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- Hindi Speaking, Writing, Reading and Understanding
- Pashto Speaking, Writing, Reading and Understanding