



# Abbas Khan

## Contact

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KPK

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**Father Name**  
Noor Zamin Shah

**DOB**  
01/01/1998

## Skills

- MS Office (MS Word, MS Excel, & PowerPoint).
- Excellent Verbal and written Communication Skills.
- Displays good Office Management skills like Typing, Filing and sorting data.
- Strong Problem solving and Organization skills.
- Best at Teamwork.

## Professional Summary

To find challenging position in an organization with a diligent environment to utilize my knowledge and technical skills. Where I get a chance to practice and advance my professional knowledge and skills.

## Work Experience

<b>Peace Education Academy Shalbandi Buner</b> Admin Officer	09/2022 to 12/2023
<b>PTCL Peshawar</b> HR Intern	01/2020 to 03/2020

## Education

<b>National University of Modern Languages Islamabad</b> Master of Business Administration (MBA) Specialization HRM CGPA 3.13	2021 to 2022
<b>Abdul Wali Khan University Mardan</b> Bachelor of Business Administration (BBA Honors) Specialization HRM CGPA 3.40	2016 to 2020

## Languages

English	—
Urdu	—
Pashto	—

## Research Topic

“Impact of Negative Workplace Gossip on Creativity: Moderating Role of Resilience and Mediating Role of Knowledge Hiding.”