



SHANZA

OBJECTIVE:

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills.

INFORMATION:

Father Name: IMRAN
GENDER: FEMALE
Date of Birth: 17-02-2000
CNIC: 17101-3626217-6
Nationality: Pakistani
Mobile No: 0319-8631138/3149702410
Address: Peshawar
Email: shazalk566@gmail.com

QUALIFICATION:

CERTIFICATE/DEGREE	INSTITUTE	SESSION
BBA-HONS(Finance) Bachelor of Business Administration	UNIVERSITY OF PESHAWAR	2018-2022
H.S.S.C(PRE-MEDICAL)	BISE PESHAWAR	2016-2018
S.S.C (Science)	BISE PESHAWAR	2014-2016

DIPLOMA/CERTIFICATE:

Beautician Diploma (2020-2021)

**“VOCATIONAL INSTITUTE FOR FEMALE CHARSHADA”
TTBP (KHYBER PAKHTUNKHWA TRADE TESTING BOARD PESHAWAR)**

COMPUTER SKILLS

- Internet
- Microsoft (word, Excel, Power point)
- Windows 7/8/10
- Printing
- Scanning
- Software Installation

EXPERIENCES

"Tele sales representative" (JUNE2023-MAR2024)
Xtreme Marketing (Real Estate)
Peshawar Children's Academy School Hayatabad Peshawar
"As a Senior Teacher" (Feb-2023—Oct2023)
- Allied School Abasyn Campus Nasir Bagh Road Peshawar
**"As an Assistant Administration Officer" (Dec2022-
Feb2023)**

LANGUAGES

<u>S.NO</u>	<u>LANGUAGE</u>	<u>READ</u>	<u>WRITE</u>	<u>SPEAK</u>
1	English	Excellent	Excellent	Excellent
2	Pashto	Excellent	Good	Excellent
3	Urdu	Excellent	Excellent	Excellent
4	Hindko	Good	Good	Excellent

REFERENCE

- Will be provided on demand.